## **Balticon Volunteer Time Record**

Volunteer: \_\_\_\_\_ Badge ID: \_\_\_\_\_

All volunteers, including staff, must fill out and return a waiver. If you did not receive a waiver, ask for one at the Volunteers department. Please keep this time sheet on you at all times.

To receive your hours, you must present your time sheet to the department head you worked for and have them sign it. When you are done volunteering for Balticon, return your time sheet to the Volunteers department.

Area or	Dept Head Initials	Day	Date	Start Time	End Time	Actual Hours Worked	Volunteer Staff Use Only		e Only	INCENTIVES:
Dept							Factor	Hours Earned	Incentive Redeemed	<ul> <li>Balticon T-shirt: Work 10 Hours</li> <li>Free Balticon Membership for Next Year: Work 20 Hours (Free membership is non-transferrable and subject to approval.)</li> <li>EXTRA CREDIT: (A maximum of six hours can be considered extra credit) The Following Count for Double Hours:</li> <li>Thursday Unloading Truck Crew</li> <li>Set Up Thursday and Friday Until Noon</li> <li>Hours worked 10 PM to Midnight and 12 AM to 6 AM</li> <li>Clean-up on Monday</li> <li>Tuesday Uploading Truck Crew</li> </ul>
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					
		Th/F/Sa/Su/M/Tu	05/	AM PM	AM PM					